

**WESTERN REGIONAL WATER COMMISSION
BOARD OF TRUSTEES
MINUTES**

Wednesday, April 16, 2014

The regular meeting of the Western Regional Water Commission (“WRWC”) Board of Trustees was held on Wednesday, April 16, 2014, at Sparks Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada.

1. Roll Call and Determination of presence of a Quorum

Chairman Carrigan called the meeting to order at 11:00 am. There was a quorum present.

<u>Commissioners Present:</u>	<u>Representing:</u>
Mike Carrigan	Truckee Meadows Water Authority (“TMWA”)
Sandra Ainsworth	Sun Valley General Improvement District (“SVGID”)
Steve Cohen	South Truckee Meadows General Improvement District (“STMGID”)
Kitty Jung	TMWA
Geno Martini	Truckee Meadows Water Reclamation Facility
Ron Smith	City of Sparks

<u>Commissioners Absent:</u>	<u>Representing:</u>
Vaughn Hartung	Washoe County
Jenny Brekhus	City of Reno
Neoma Jardon	TMWA

2. Pledge of Allegiance

Chairman Carrigan asked Commissioner Jung to lead the WRWC in the Pledge of Allegiance.

3. Public Comment

None

4. Approval of Agenda (For Possible Action)

COMMISSIONER MARTINI MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER SMITH. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

5. Approval of the minutes of the December 11, 2013, meeting (For Possible Action)

COMMISSIONER MARTINI MADE A MOTION TO APPROVE THE MINUTES, SECONDED BY COMMISSIONER SMITH. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

6. PUBLIC HEARING on proposed Facility Conformance Review procedures recommended by the Northern Nevada Water Planning Commission (“NNWPC”); possible adoption of a resolution approving the procedures, and possible direction to staff – Jim Smitherman, WRWC Water Resources Program Manager and John Rhodes, Legal Counsel. (For Possible Action)

John Rhodes, Legal Counsel, stated under the WRWC Act, proposals to construct facilities that affect the workings of the Comprehensive Regional Water Plan must go through a conformance review process. Currently the conformance review process begins at the NNWPC and the NNWPC then makes a recommendation and forwards the proposal to the WRWC for a final decision. The Statute states that the WRWC, after holding a public hearing and adopting a resolution, can delegate the final decision making authority to the NNWPC. Mr. Rhodes stated the recommendation today is that the WRWC adopt a resolution delegating decision-making authority in the conformance review process to the NNWPC, and providing a right of appeal to the WRWC by any applicant or protestant. The WRWC would have final authority on any appeal.

[The public hearing was opened.] There were no requests to speak. *[The public hearing was closed.]*

COMMISSIONER MARTINI MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SMITH. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

7. Discussion and possible ratification of the WRWC Program Manager's designation of The Bullard Macy Group as the WRWC's external auditors for the Fiscal Year 2013-2014 financial statement audit – Jim Smitherman and Ben Hutchins, Finance and Customer Services Manager, Washoe County Community Services Department. (For Possible Action)

Mr. Smitherman stated there was a deadline of March 31 to designate the external auditor for Fiscal Year 2013-2014. Since the last WRWC meeting was cancelled, Mr. Smitherman made that designation at the WRWC Chairman's direction, which designation needs to be ratified.

COMMISSIONER SMITH MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER AINSWORTH. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

8. Discussion and possible adoption of a resolution approving a request from the Truckee River Flood Management Authority ("TRFMA") for the creation of a voting position on the NNWPC to represent the TRFMA; and, if approved, possible appointment of Danielle Henderson to fill that position – Jim Smitherman. (For Possible Action)

Mr. Rhodes stated under the WRWC Act, this Commission can appoint additional members to the NNWPC if it determines they have an expertise in any area that the WRWC determines is necessary. When the TRFMA was formed, the terms of its Cooperative Agreement included a provision that the TRFMA would make a request to the WRWC for the appointment of a representative from TRFMA to the NNWPC. That request is now being made. The procedure to do that is to adopt a resolution creating a membership for the TRFMA on the NNWPC. If the resolution is adopted and the position on the NNWPC for the TRFMA is created, their recommendation is that the WRWC appoint Danielle Henderson to that position.

COMMISSIONER MARTINI MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SMITH. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

9. Status and discussion of the Truckee Meadows Regional Planning Agency (“TMRPA”) population and employment modeling project; possible approval of a two-year time extension of the existing Interlocal Agreement providing funding from the RWMF for the project; and, if approved, authorize the Chairman to execute an Amendment to the Interlocal Agreement (“ILA”) for that purpose – Jim Smitherman. (For Possible Action)

Mr. Smitherman stated originally this Interlocal Agreement was set up to fund a cooperative project between TMRPA and this agency for three years and it has moved along steadily but not very rapidly. A lot of things have developed during the course of the project. One has been coordination with the Regional Transportation Commission (“RTC”) and they have co-funded some of the products as well, so it has grown into more of a regional population and employment modeling project than was envisioned originally. One accomplishment is there are now several GIS layers overlaid on water and sewer infrastructure and costs elements. Those layers have been used in the population and employment model runs. There was also an Industrial Land Needs Analysis that was finished recently, which was also funded by all three agencies. Future plans are to layer in the Consensus Population Forecast. The idea of doing a Residential Land Needs Analysis that would benefit all of the regional planners is something that is gaining traction. The final element is setting up some scenario planning. Mr. Smitherman stated he is requesting a two-year extension so that they can incorporate all of that modeling work into the five year update of the Regional Water Management Plan (“RWMP”). The majority of that work is going to be done in the calendar year 2015 and the five year update to the RWMP is due to the Legislature in January 2016. Mr. Smitherman stated there is no cost for the extension and there is a balance of \$320,000 left in the project.

COMMISSIONER COHEN MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER SMITH. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

10. Review, discussion, and possible approval of the draft WRWC tentative budget for fiscal year 2014-2015; and, possible direction to staff regarding the time and place for the public hearing on the tentative budget – Jim Smitherman. (For Possible Action)

Mr. Smitherman stated that things look very similar to the past years and asked if the Commissioners wanted to review a Power Point presentation or go right to questions. It was decided to go right to questions.

Chairman Carrigan referred to the ongoing agreement between the WRWC and TMWA for acquisition of water rights to partially satisfy a Truckee River Operating Agreement obligation and asked how much TMWA has left to acquire of the 6,700 acre feet. Mr. Smitherman stated approximately 3,200 acre feet had already been secured. There has been about two million dollars spent to acquire another 362 acre feet. Chairman Carrigan asked if that leaves a balance of another 70 acre feet. Mr. Smitherman confirmed that is correct and stated there is also a fairly recent development where some water rights held by the State may be available that some of this funding could help to do some title work on.

[Commissioner Jung left at 11:13 a.m.]

Commissioner Cohen asked if the 1.5 percent Water Management Fee collected on Truckee Meadows area water bills would rise in the future. Mr. Smitherman stated it is supporting the

present level of effort. If the Board wanted to fund activities at a higher level and take on things like construction projects, they would need more revenue. The 1.5 percent has been adequate to support the level of effort for the last five years.

Commissioner Cohen asked if there has been any further discussion about including all residents including the domestic well owners to pay into that 1.5 percent. Mr. Smitherman stated there has been discussion but not to the point where anybody is ready to go to the Legislature and propose that in a Bill Draft Request.

There was discussion regarding the time and place for the Public Hearing on the tentative budget. It was decided that the Public Hearing would be held after the TMWA meeting on May 15. The TMWA meeting will be scheduled for 9:30 a.m. and the WRWC meeting at 10:00 a.m.

COMMISSIONER MARTINI MADE A MOTION TO APPROVE WITH THE CAVEAT THAT THE MEETINGS ON THE FIFTEENTH ARE AT 9:30 FOR TMWA AND 10:00 FOR WRWC, SECONDED BY COMMISSIONER SMITH. THE MOTION CARRIED UNANIMOUSLY WITH FIVE (5) MEMBERS PRESENT.

11. Possible direction to staff regarding agenda items for the May 15, 2014, meeting and other future meetings – Jim Smitherman. (For Possible Action)

Mr. Smitherman stated there will be a Public Hearing for the budget. There will be three ongoing projects that staff will bring Amendments for renewal: The Storm Water Program for the region for \$262,500; reimbursement for Water Purveyor Consolidation costs at \$300,000; and some technical work that LimnoTech Inc. has been doing through an Interlocal Agreement with Reno to support the water quality standards work for \$75,000. There may also be one other Interlocal Agreement depending on a recommendation from the NNWPC.

12. Commission Comments

Commissioner Cohen suggested an update on the merger of Washoe County and TMWA and what will happen to the STMGID seat on the WRWC after the first of the year. Mr. Smitherman stated they can bring back an item on that at the next meeting.

13. Staff Comments

None

14. Public Comment

None

15. Adjournment

COMMISSIONER COHEN MADE A MOTION TO ADJOURN AT 11:17 A.M., SECONDED BY COMMISSIONER MARTINI. THE MOTION CARRIED UNANIMOUSLY WITH FIVE (5) MEMBERS PRESENT.

Respectfully submitted by,
Christine Birmingham, Recording Secretary

Approved by Commission in session on _____ 2014.

Mike Carrigan, Chairman