WESTERN REGIONAL WATER COMMISSION ("WRWC")
AGENDA

Wednesday, January 18, 2017
9:00 a.m.

Please note location change:
Washoe County Commission Chambers
1001 East Ninth Street
Reno, Nevada

TRUSTEES
Vaughn Hartung, Chairman
Donald Abbott
Naomi Duerr, Vice Chair
Jeanne Herman
Sandra Ainsworth, Secretary-
Treasurer
Jenny Brekhus
Bob Lucey
Ron Smith

NOTICE OF POSSIBLE QUORUM OF THE BOARD OF DIRECTORS OF THE TRUCKEE MEADOWS WATER AUTHORITY ("TMWA"), AND/OR A POSSIBLE QUORUM OF THE WASHOE COUNTY COMMISSION
(See following Notes)

Notes: Because several of the WRWC Trustees are also members of the Board of Directors of TMWA and/or the Board of County Commissioners ("BCC"), it is possible that a quorum of the TMWA Board and/or a quorum of the BCC may be present. Such members will not deliberate or take action at this meeting as members of the TMWA Board or the BCC, but may take action exclusively in their capacity as WRWC Trustees.

1. Items on this agenda on which action may be taken are followed by the term "For Possible Action". Non-action items are followed by an asterisk (*).

2. Public comment is limited to three minutes per speaker and is allowed during the public comment periods, and before action is taken on any action item. Comments are to be directed to the Commission as a whole. Persons may not allocate unused time to other speakers. The public may sign-up to speak during the public comment period or on a specific agenda item by completing a "Request to Speak" card and submitting it to the clerk.

3. Items on this agenda may be taken out of order, combined with other agenda items for consideration, removed from the agenda, or delayed for discussion at any time. Arrive at the meeting at the posted time to hear item(s) of interest.

4. Supporting material provided to the Commission for items on the agenda is available to members of the public at the Western Regional Water Commission ("WRWC") offices, 1001 E 9th Street, Reno, NV, from Jim Smitherman, Water Resources Program Manager, (775) 954-4657, and on the WRWC website at http://www.wrwc.us

5. The Washoe County Commission Chambers are accessible to the disabled. We are pleased to make reasonable accommodations for persons who are disabled and wish to attend meetings. If you require special arrangements for the meeting, please call (775) 954-4657 no later than 24 hours prior to the meeting.

6. In accordance with NRS 241.020, this agenda has been posted at the following locations: Reno City Hall (1 East First Street), Sparks City Hall (431 Prater Way), Sparks Justice Court (1675 East Prater Way), Sun Valley GID (5000 Sun Valley Blvd.), TMWA (1355 Capital Blvd.), Washoe County Administration Building (1001 E. 9th Street), Second Judicial District Court/Courthouse (75 Court Street), Washoe County Central Library (301 South Center St.), Washoe County Community Services Department (1001 E. 9th Street), Galena Market (19990 Thomas Creek Rd.), Galena High School (3600 Butch Cassidy Way), South Valleys Library (15650A Wedge Parkway), the WRWC website: http://www.wrwc.us and the State of Nevada website at https://notice.nv.gov

1. Roll Call and Determination of Presence of a Quorum. *

2. Pledge of Allegiance. *

3. Public Comment – limited to no more than three minutes per speaker. *

4. Approval of Agenda. (For Possible Action)

5. Introduction of new WRWC Trustees. *
6. Election of Chairman, Vice-Chairman, Secretary and Treasurer for the 2017 calendar year - Jim Smitherman, WRWC Water Resources Program Manager. *(For Possible Action)*

7. Approval of the Minutes of the September 21, 2016, meeting. *(For Possible Action)*

8. Presentation of a proposal, recommended by the Northern Nevada Water Planning Commission, to update the Truckee Meadows Watershed Management and Protection Plan for Tributaries to the Truckee River; possible approval of a request for $70,000 from the Regional Water Management Fund (“RWMF”) to begin the update process; and, if approved, authorize the Chairman to execute an interlocal agreement with the City of Reno for that purpose – Chris Wessel, WRWC Water Management Planner. *(For Possible Action)*

9. Presentation on the Nevada Integrated Source Water Protection Program, and possible approval of a letter requesting participation in the program for the Washoe County geographic planning area – Chris Wessel. *(For Possible Action)*

10. Discussion and possible establishment of the WRWC Legislative Subcommittee for the 2017 session of the Nevada Legislature, and possible direction to staff – Jim Smitherman. *(For Possible Action)*

11. Discussion and possible approval of the schedule for review of the draft 2016 Regional Water Management Plan update, and possible direction to staff – Jim Smitherman. *(For Possible Action)*

12. Discussion and possible direction to staff regarding agenda items and dates for future WRWC meetings – Jim Smitherman. *(For Possible Action)*

13. Commission Comments *

14. Staff Comments *

15. Public comment – limited to no more than three minutes per speaker *

16. Adjournment. *(For Possible Action)*
Western Regional Water Commission

STAFF REPORT

DATE: January 11, 2017

TO: Chairman and Members, Western Regional Water Commission ("WRWC")

FROM: Jim Smitherman, Water Resources Program Manager

SUBJECT: Election of Chairman, Vice-Chairman, Secretary and Treasurer for the 2017 calendar year.

SUMMARY
Section 27(1), Chapter 531, Statutes of Nevada 2007, the Western Regional Water Commission Act, provides that “The Board shall elect one of its members as Chairman and one of its members as Vice Chairman, and shall elect a Secretary and a Treasurer, who may be members of the Board. The Secretary and the Treasurer may be the same person. The terms of the officers expire on December 31 of each year.”

PREVIOUS ACTION
On January 20, 2016, the WRWC Board elected the following officers:
  Vaughn Hartung, Chairman
  Naomi Duerr, Vice-Chairman
  Sandra Ainsworth, Secretary-Treasurer

On January 15, 2015, the WRWC Board elected the following officers:
  Vaughn Hartung, Chairman
  Naomi Duerr, Vice-Chairman
  Sandra Ainsworth, Secretary-Treasurer

On January 11, 2014, the WRWC Board elected the following officers:
  Mike Carrigan, Chairman
  Vaughn Hartung, Vice-Chairman
  Sandra Ainsworth, Secretary
  Steve Cohen, Treasurer

On January 16, 2013, the WRWC Board elected the following officers:
  Mike Carrigan, Chairman
  Vaughn Hartung, Vice-Chairman
  Margaret Reinhardt, Secretary
  Steve Cohen, Treasurer

On February 10, 2012, the WRWC Board elected the following officers:
  Mike Carrigan, Chairman
  Bob Larkin, Vice-Chairman
  Margaret Reinhardt, Secretary
  Steve Cohen, Treasurer
On January 14, 2011, the WRWC Board elected the following officers:
   Mike Carrigan, Chairman
   Bob Larkin, Vice-Chairman
   Margaret Reinhardt, Secretary
   Steve Cohen, Treasurer

On January 8, 2010, the WRWC Board elected the following officers:
   Mike Carrigan, Chairman
   Bob Larkin, Vice-Chairman
   Patricia Lancaster, Secretary
   Steve Cohen, Treasurer

On January 9, 2009, the WRWC Board elected the following officers:
   Mike Carrigan, Chairman
   Dave Aiazzi, Vice-Chairman
   Patricia Lancaster, Secretary
   Steve Cohen, Treasurer

On April 11, 2008, the WRWC Board elected the following officers:
   Mike Carrigan, Chairman
   Dave Aiazzi, Vice-Chairman
   Jim Ainsworth, Secretary
   Steve Cohen, Treasurer

JS:df
The regular meeting of the Western Regional Water Commission (“WRWC”) Board of Trustees was held on Wednesday, September 21, 2016, at the Sparks Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada.

1. **Roll Call and Determination of Presence of a Quorum**

   Chairman Hartung called the meeting to order at 9:06 a.m. There was a quorum present.

   **Commissioners Present:**
   - Vaughn Hartung, Washoe County
   - Naomi Duerr (present at 9:58 a.m.), City of Reno
   - Sandra Ainsworth, Sun Valley General Improvement District (“SVGID”)
   - Jenny Brekhus, City of Reno
   - Jeanne Herman, TMWA, Washoe County
   - Ron Smith, City of Sparks

   **Commissioners Absent:**
   - Charlene Bybee, TMWA, City of Sparks
   - Bob Lucey, TMWA, as successor to South Truckee Meadows General Improvement District (“STMGID”)

2. **Pledge of Allegiance**

   The Pledge of Allegiance was led by Frank McDonough of the Desert Research Institute.

3. **Public Comment**

   None

4. **Approval of Agenda (For Possible Action)**

   COMMISSIONER SMITH MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER HERMAN. THE MOTION CARRIED UNANIMOUSLY WITH FIVE (5) MEMBERS PRESENT.

5. **Approval of the Minutes of the August 17, 2016, Meeting (For Possible Action)**

   COMMISSIONER AINSWORTH MADE A MOTION TO APPROVE THE AUGUST 17, 2016, MINUTES, SECONDED BY COMMISSIONER BREKHSU. THE MOTION CARRIED UNANIMOUSLY WITH FIVE (5) MEMBERS PRESENT
6. Consent (For possible approval without discussion.)

Approval of a no cost six month extension of time to the Interlocal Agreement (“ILA”) with Washoe County for Phase II of the Septic Nitrate Baseline Data and Risk Assessment Study, to allow for completion of the final report; and, if approved, authorize the Chairman to execute an amendment to the ILA for that purpose – Chris Wessel, WRWC Water Management Planner.  (For Possible Action)

COMMISSIONER SMITH MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER HERMAN. THE MOTION CARRIED UNANIMOUSLY WITH FIVE (5) MEMBERS PRESENT.

7. Discussion and possible approval of the fiscal year 2015 – 2016 WRWC financial statements and audit opinion, and possible direction to staff – Ben Hutchins, Director, Finance and Administration Division, Washoe County Community Services Department; and Zeth Macy, Schettler Macy & Associates, LLC. (For Possible Action)

Zeth Macy reviewed the auditor’s report included as an attachment to the staff report.

COMMISSIONER SMITH MADE A MOTION TO APPROVE THE WRWC FINANCIAL STATEMENTS AND AUDIT OPINION FROM SCHETTLER, MACY & ASSOCIATES, LLC FOR FISCAL YEAR 2015 – 2016, AND DIRECT STAFF TO FILE THE SAME AS A PUBLIC RECORD, AS REQUIRED BY LAW, SECONDED BY COMMISSIONER BREKHUS. THE MOTION CARRIED UNANIMOUSLY WITH FIVE (5) MEMBERS PRESENT.

8. Discussion and possible designation of Schettler, Macy & Associates, LLC as the external auditors for the fiscal year 2016 – 2017 WRWC financial statement audit; and, if approved, authorize the Chairman to execute the related Engagement Letter, and direct staff to file the required documents with the State of Nevada – Ben Hutchins.  (For Possible Action)

The staff report recommends that the WRWC designate Schettler, Macy & Associates, LLC, as the auditors for fiscal year 2016 – 2017, approve the related Engagement Letter, and direct staff to report this designation to the State of Nevada by the March 30, 2017, deadline.

COMMISSIONER SMITH MADE A MOTION TO APPROVE THE STAFF RECOMMENDATION, SECONDED BY COMMISSIONER BREKHUS. THE MOTION CARRIED UNANIMOUSLY WITH FIVE (5) MEMBERS PRESENT.

9. Report by the Desert Research Institute (“DRI”) on its Cloud Seeding Operations for the Truckee River and Lake Tahoe Basins for the past water year, and efforts to secure funding from other cloud seeding beneficiaries; discussion and possible approval of funding in an amount not to exceed $100,000 from the Regional Water management Fund (“RWMF”) to support similar Cloud Seeding Operations for the upcoming water year; if approve, authorize the Chairman to execute an ILA with DRI for that purpose; and possible direction to staff – Chris Wessel, and Frank McDonough, DRI. (For Possible Action)
Chris Wessel provided a brief summary of the staff report and introduced Frank McDonough with DRI.

Mr. McDonough presented the findings from last year’s Cloud Seeding Operations and proposals for this year’s efforts. This report is included as an attachment to the staff report for the record.

The staff report recommends that the WRWC approve funding in an amount not to exceed $100,000 from the RWMF to support DRI’s Cloud Seeding Operations for the upcoming water year, and authorize the Chairman to execute an ILA with DRI for that purpose.

COMMISSIONER HERMAN MADE A MOTION TO APPROVE THE STAFF RECOMMENDATION, SECONDED BY COMMISSIONER AINSWORTH.

Council Member Brekhus discussed concerns regarding this effort and the need for a blended approach including conservation methods.

THE CHAIRMAN CALLED FOR THE VOTE AND THERE WERE FOUR (4) IN FAVOR AND ONE (1) OPPOSITION BY COMMISSIONER BREKHUS.

John Rhodes, Legal Counsel, discussed the legal requirement, under the Nevada Open Meeting Law, for a majority vote of the entire body of elected officials and suggested that this item can be reconsidered at a future meeting, pursuant to procedures provided in the WRWC Governing Rules and Regulations.

Commissioner Brekhus requested a re-vote on this item in light of the information provided by Mr. Rhodes.

The Chairman called for the vote.

THE MOTION CARRIED UNANIMOUSLY WITH FIVE (5) MEMBERS PRESENT.

10. Presentation by DRI on the project supported by the RWMF for evaluation of long-term regional precipitation / climate variability data, and continuation of regional precipitation monitoring; and possible direction to staff – Chris Wessel, and Dan McEvoy, Ph.D., Climatologist, DRI. (For Possible Action)

Mr. Wessel provided a brief summary of the staff report and introduced Dan McEvoy with DRI.

Mr. McEvoy presented information on the tasks being proposed. The purpose, scope of work, and cost estimate are included as an attachment to the staff report for the record.

[Commissioner Duerr present at 9:48 a.m.]

COMMISSIONER HERMAN MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER BREKHUS. THE MOTION CARRIED UNANIMOUSLY WITH SIX (6) MEMBERS PRESENT.

11. Discussion and possible direction to staff regarding agenda items and dates for future WRWC meetings – Jim Smitherman, WRWC Water Resources Program Manager. (For Possible Action)

The next WRWC meeting will be held in November. Agenda items that will be included are a proposal from the Storm Water Permit Coordinating Committee (“SWPCC”) to update the

No action was taken.

12. Commission Comments
Commissioner Smith discussed the need to revisit the issue of filling the vacant TMWRF position on the WRWC.

13. Staff Comments
None

14. Public Comment
None

15. Adjournment (For Possible Action)
The meeting was adjourned at 9:58 a.m.

Respectfully submitted by,
Christine Birmingham, Recording Secretary

Approved by Commission in session on ________________ 2017.

_____________________________
Chairman Vaughn Hartung
Western Regional Water Commission

Staff Report

Date: January 11, 2017

To: Chairman and Members, Western Regional Water Commission ("WRWC")

From: Chris Wessel, Water Management Planner

Subject: Presentation of a proposal, recommended by the Northern Nevada Water Planning Commission, to update the Truckee Meadows Watershed Management and Protection Plan for Tributaries to the Truckee River; possible approval of a request for $70,000 from the Regional Water Management Fund ("RWMF") to begin update process; and, if approved, authorize the Chairman to execute an interlocal agreement with the City of Reno for that purpose.

Summary

The Cities of Reno and Sparks, and Washoe County, through the Truckee Meadows Storm Water Permit Coordinating Committee ("SWPCC") are required to continue to review, modify and update the Truckee Meadows Watershed Management and Protection Plan for Tributaries to the Truckee River, dated May 9, 2003 (the "Plan"). The Plan was last updated in 2005 with the publication of the "Truckee Meadows Watershed Protection Manual". Since that time, the SWPCC became aware of the potential for Clean Water Act 319 federal grant funding which may be available to communities with watershed management plans that meet certain federal Environmental Protection Agency ("EPA") criteria consisting of nine elements. The Plan includes some components of EPA's nine required elements, but does not include all requirements. The SWPCC intends to update the Plan to meet the specific identified criteria so that the community would qualify to apply for federal funding, and the attached Scope of Work will provide the initial investigation required for that update.

The SWPCC is requesting funds in the amount $70,000 for the initial portion (Tasks 1 and 2) of the Plan update. Theresa Jones, SWPCC coordinator for the City of Reno will be available to provide a presentation and answer any questions from the WRWC.

Fiscal Impact

Approval by the WRWC would include a fiscal impact of $70,000 from the RWMF. This amount was included and approved as part of the WRWC Fiscal Year 2016-2017 budget in fund center 766, under cost center WP310305.

Recommendation

The NNWPC recommends that the WRWC approve the proposal and funding, and authorize the Chairman to execute an interlocal agreement with the City of Reno, in an amount not to exceed $70,000 from the RWMF, to complete the initial portion (Tasks 1 and 2) of the Plan update.
**POSSIBLE MOTION**
If the WRWC approves the NNWPC’s recommendation, a possible motion might be: “Move to approve the proposal and funding, and authorize the Chairman to execute an interlocal agreement with the City of Reno, in an amount not to exceed $70,000, for that purpose.

CW:df

Attachment: Scope of Work
BACKGROUND
Scope of Work

Policy 3.1.e (Watershed Protection) of the 2011-2030 Comprehensive Regional Water Management Plan, states that the Western Regional Water Commission shall implement watershed protection programs for the Truckee River, its tributaries and other perennial streams in the region. Additionally, the City of Reno, City of Sparks, and Washoe County, are co-permittees of the Truckee Meadows National Pollutant Discharge Elimination System ("NPDES") Storm Water Permit (the "NPDES Permit") issued by the Nevada Division of Environmental Protection ("NDEP"), and parties to the 2004 amended Interlocal Agreement regarding implementation of the NPDES Permit (the "Storm Water ILA"). Both Section 3.A.4 of the Storm Water ILA, and Section 6 of the Truckee Meadows Regional Storm Water Management Program ("SWMP") require the co-permittees and parties to continue to review, modify and update the Watershed Management and Protection Plan for Tributaries to the Truckee River, dated May 9, 2003 (the "Plan"). The SWMP is the program implemented by the co-permittees as mandated in the NPDES Permit.

The last update of the Plan occurred in 2005 under the guidance of the Truckee Meadows Storm Water Permit Coordinating Committee ("SWPCC") with the publication of the Truckee Meadows Watershed Protection Manual (the "Manual"). Most if not all objectives and priorities outlined in the Plan and the Manual have been initiated and implemented to varying degrees.

Additionally, in 2008 the US Environmental Protection Agency ("EPA") published the “Handbook for Developing Watershed Plans to Restore and Protect our Waters” outlining nine minimum elements required for any watershed management plan. Potential restoration projects, to be eligible for Clean Water Act, Section 319 Grant funds, must be developed from a watershed plan conforming with EPA’s nine elements. The scope of work described below provides for the initial investigation required to update the Plan in compliance with EPA’s nine elements.

On January 28, 2016, the SWPCC agreed upon a budget of $70,000 for the initial phase of the Plan update (for Fiscal Years 2017 and 2018).

SCOPE OF WORK

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Update: Watershed Management and Protection Plan for Tributaries to the Truckee River, Phase 1: Tasks 1 and 2.</td>
<td>$70,000</td>
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</tbody>
</table>

The SWPCC has identified the need to update the Plan in compliance with the SWMP and the Storm Water ILA. Once updated and approved by EPA, the Plan will qualify the co-permittees to gain access to EPA 319 Grant funds for tributary watershed projects. The SWMP includes many
components of EPA’s watershed elements, but does not satisfy all requirements. Regional and local programs, projects, and activities must be evaluated, as well, to determine applicability for inclusion into the Plan. Table 1 (attached) outlines draft phases, tasks and estimated timeframes anticipated for completing the Plan update.

Phase 1 includes:

Task 1 – Data inventory and GAP analysis: research and develop an inventory of existing data and information generated from various programs, plans, etc., including the SWMP as well as other agencies/organizations efforts within the Truckee Meadows. A determination will be made of the applicability and acceptability of existing information toward meeting EPA’s watershed management plan guidelines.

Task 2 – Prioritize data needed for development of the Plan update, establish general strategy for data acquisition, QA/QC and data management.

Tasks 1 and 2 will be consultant efforts with guidance and management from the SWPCC.

Deliverable: Report outlining existing data, identifying gaps and prioritizing data needs, collection and management. Commence data collection as allowable.

[Task 3 is a concurrent effort beyond this scope of work. In Task 3, the SWPCC is participating with NDEP in identifying key stakeholders through NDEP’s Integrated Source Water Protection Program (ISWPP). NDEP is also providing technical assistance in completing certain components of the Plan update. Because watershed planning is completed through stakeholder collaboration and at no cost to the SWPCC, Task 3 work could be considered as matching funds.]

| Total | $70,000 |

**CONTRACTING PROCESS**

A qualified consultant will be selected by the SWPCC either by soliciting an RFP and interviewing selected proposers or directly from an appropriate City of Reno Consultant List (e.g. Storm Water Quality Management, Watershed Restoration, or other applicable list).
EXHIBIT "A"
Scope of Work

The consultant agreement for Tasks 1 and 2 will be entered into and administered by the City of Reno, as the administrative agent for the SWPCC. Consultant invoices will be paid by the City of Reno, after which the City of Reno will seek reimbursement from the Western Regional Water Commission ("WRWC").

WRWC funding will be used exclusively to reimburse the City of Reno for expenses consistent with the City of Reno’s consultant agreement.

ANTICIPATED SCHEDULE

City of Reno staff anticipates this effort to take a total of 18 months once a consulting agreement is executed.
<table>
<thead>
<tr>
<th>Phase 1: Watershed Characterization</th>
<th>Tasks</th>
<th>Item</th>
<th>Description</th>
<th>Estimated Cost</th>
<th>Estimated timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 1</td>
<td>Data Inventory and GAP Analysis</td>
<td>Establish inventory of existing data, information, programs, plans, etc., currently being collected and implemented by the Truckee Meadows Storm Water Management Program as well as other group efforts, determine acceptability/applicability of existing information to the watershed effort, and identify gaps needed for conforming with EPA's nine elements</td>
<td>$70,000</td>
<td>12 - 24 months</td>
<td></td>
</tr>
<tr>
<td>Task 2</td>
<td>Rank Information Needs Priorities Collection Effort</td>
<td>Prioritization of data needs, establish general plan development/strategy for filling gaps identified in Task 1, develop QA/QC plan and data management plan, begin data collection as applicable.</td>
<td>NDEP Lead - No Cost to SWPCC</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Task 3</td>
<td>Identify Stakeholders/Building Partnerships</td>
<td>Participation with NDEP ISWPP in outreach, education and engagement of potential stakeholders</td>
<td>Cost TBD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Task 4</td>
<td>Data Collection and Analysis</td>
<td>Initiate information gathering and analyses identified through gap analysis and prioritized by the SWPCC and stakeholders. Analysis of existing data (as required), continue collection of prioritized data, implement QA/QC Plan, data management, etc.</td>
<td>Cost TBD</td>
<td></td>
<td></td>
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<tr>
<td>Task 5</td>
<td>Defining of Watershed Planning Effort</td>
<td>Integrating effort with other key programs, public outreach, identification of concerns, issues, goals, management objectives, priorities, plan implementation, timeline, measuring success, consensus to develop key components of the watershed plan framework</td>
<td>Cost TBD</td>
<td></td>
<td></td>
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<thead>
<tr>
<th>Phase 2: Identifying Solutions, Design Implementation Program</th>
<th>Tasks</th>
<th>Item</th>
<th>Description</th>
<th>Estimated Cost</th>
<th>Estimated timeframe</th>
</tr>
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<tbody>
<tr>
<td>Task 6</td>
<td>Setting/Prioritizing Goals/Identify Load Reductions</td>
<td>Identify priority areas/reaches, level of modeling efforts, load reduction targets.</td>
<td>Cost TBD</td>
<td>18-24 months</td>
<td></td>
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<tr>
<td>Task 7</td>
<td>Identify, Evaluate, Finalize Management Strategies</td>
<td>Evaluate effectiveness of current management measures, identify critical areas, opportunities/constraints, potential strategies, cost/benefit/, alternatives ranking, evaluation criteria and measurements of success, finalization.</td>
<td>Cost TBD</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Task 8</td>
<td>Funding</td>
<td>Identifications of funding sources for plan implementation</td>
<td>Cost TBD</td>
<td></td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Phase 3: Implement Watershed Plan, Measure Progress, Adjust</th>
<th>Tasks</th>
<th>Item</th>
<th>Description</th>
<th>Estimated Cost</th>
<th>Estimated timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 9</td>
<td>Updated Watershed Plan</td>
<td>Development of document to implement management and protection for tributaries to the Truckee River, annual works plans, periodic plan revisions and updates, buy in from City of Reno, City of Sparks, Washoe County officials</td>
<td>Cost TBD</td>
<td>12-18 months (initial effort)</td>
<td></td>
</tr>
<tr>
<td>Task 10</td>
<td>Implement Watershed Plan and Measure Progress</td>
<td>Implement annual work plans, track progress, analyze monitoring data, share results, make adjustments.</td>
<td>Cost TBD</td>
<td></td>
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</table>

1. Phases and tasks identified are a best guess as the watershed planning effort is a lengthy process with multiple stakeholders, scope of effort will change as time progresses
2. Timing of Tasks 6 - 8 would occur concurrently with some elements within Phases 1 and 3
3. Timing of Tasks 9 - 10 would occur concurrently with some elements within Phase 2
4. Note: Task descriptions, task breakouts, timelines, and costs may change as plan develops.
Western Regional Water Commission

STAFF REPORT

DATE: January 11, 2017

TO: Chairman and Members, Western Regional Water Commission ("WRWC")

FROM: Chris Wessel, Water Management Planner

SUBJECT: Presentation on the Nevada Integrated Source Water Protection Program, and possible approval of a letter requesting participation in the program for the Washoe County geographic planning area.

SUMMARY
The Integrated Source Water Protection Program ("ISWP Program") is a voluntary, county-wide approach designed to help communities develop and implement a plan that protects their public drinking water supplies. To date, Source Water Protection Plans have been completed in 7 of Nevada’s 17 counties. The Nevada Division of Environmental Protection ("NDEP") has contracted with a technical service provider, Resource Concepts, Inc. ("RCI"), to assist in every aspect of source water protection planning and implementation for public water systems throughout Washoe County, should local entities choose to participate in the planning process.

With the assistance of RCI, communities will identify sensitive drinking water protection areas and activities that could contaminate ground water in these areas. Communities will also set source water protection goals, procure resources and develop and implement a source water protection plan.

Kim Borgzinner and Birgit Henson of NDEP will be available to provide a presentation and answer questions on the ISWP Program. NDEP is looking for the WRWC to endorse the ISWP efforts by way of a stakeholder letter of support. At its December 7, 2016 meeting, the Northern Nevada Water Planning Commission ("NNWPC"), voted unanimously to recommend that WRWC approve and provide such a letter.

FISCAL IMPACT
There is no fiscal impact associated with an affirmative recommendation of support for this program.

RECOMMENDATION
The NNWPC recommends that the WRWC issue a letter in support of the ISWP Program.

POSSIBLE MOTION
If the WRWC approves the NNWPC’s recommendation, a possible motion might be: “Move to approve a letter in support of the ISWP Program, and authorize the Chairman to sign it on behalf of the WRWC.

CW:df

Attachment: Participation Letter
Pursuant to the motion made and carried during the regular Western Regional Water Commission ("WRWC") meeting on January 18, 2017, the WRWC hereby requests participation in the State of Nevada's Integrated Source Water Protection Program ("ISWPP") with concurrent update and development of a Truckee River Watershed Management Plan.

The WRWC considers the quality of both surface water and ground water a critical consideration for communities in the Truckee Meadows and throughout Washoe County. We understand that the Nevada Division of Environmental Protection ("NDEP") Bureau of Safe Drinking Water administers the ISWPP, and the Bureau of Water Quality Planning administers the Nonpoint Source Management Program, under section 319 of the federal Clean Water Act. Both voluntary programs provide assistance to public water systems and communities throughout the State of Nevada for water quality protection and preservation.

Therefore, the Commission will designate appropriate staff to participate with NDEP and community representatives toward completion of this planning effort. Successful completion will result in the inclusion of action items for groundwater and watershed protection in future Comprehensive Regional Water Management Plans adopted by the WRWC.

Sincerely,
Western Regional Water Commission

STAFF REPORT

DATE: January 11, 2017
TO: Chairman and Members, Western Regional Water Commission ("WRWC")
FROM: Jim Smitherman, Water Resources Program Manager
SUBJECT: Discussion and possible establishment of the WRWC Legislative Subcommittee for the 2017 session of the Nevada Legislature, and possible direction to staff.

SUMMARY
Since the creation of the WRWC in 2008, it has established a Legislative Subcommittee prior to sessions of the Nevada Legislature to track, possibly advance positions on pending legislation that may affect or be of interest to the WRWC/Northern Nevada Water Planning Commission ("NNWPC"), and keep the full WRWC membership advised and informed on legislative activities. The WRWC formed the last Legislative Subcommittee in January 2015 and appointed Chairman Hartung, Vice Chair Duerr and Secretary/Treasurer Ainsworth as members.

In past years, Legislative Subcommittee meetings have been held concurrently with the Truckee Meadows Water Authority ("TMWA") Legislative Subcommittee as frequently as twice a month.

PREVIOUS ACTION
On January 21, 2015, the WRWC formed a Legislative Subcommittee with membership consisting of Chairman Hartung (Washoe County), Vice Chair Duerr (Reno) and Secretary/Treasurer Ainsworth (SVGID).

On September 19, 2012, the WRWC formed a Legislative Subcommittee with membership consisting of Chairman Carrigan (TMWA), Vice Chairman Hartung (Washoe County) and Treasurer Cohen (STMGID).

On January 14, 2011, The WRWC formed a Legislative Subcommittee with membership consisting of Chairman Carrigan (TMWA), Commissioner Aiazzi (Reno) and Commissioner Cohen (STMGID).

On December 12, 2008, The WRWC formed a Legislative Subcommittee with membership consisting of the Chairman (Carrigan, TMWA), Vice Chairman (Aiazzi, Reno) and STMGID representative (Cohen).

FISCAL IMPACT
There is no fiscal impact.
RECOMMENDATION
Staff recommends that the WRWC establish a Legislative Subcommittee for the 2017 Legislative session.

POSSIBLE MOTION
If the WRWC agrees with the recommendation, a possible motion is: “Move to establish a Legislative Subcommittee for the 2017 Legislative session to track and possibly advance positions on pending legislation that may affect or be of interest to the WRWC/NNWPC, to be comprised of the following members…”.

JS:df
Western Regional Water Commission

STAFF REPORT

DATE: January 11, 2017
TO: Chairman and Members, Western Regional Water Commission ("WRWC")
FROM: Jim Smitherman, WRWC Water Resources Program Manager
SUBJECT: Discussion and possible approval of the schedule for review of the draft 2016 Regional Water Management Plan update, and possible direction to staff.

SUMMARY
On January 20, 2016 staff discussed with the WRWC a schedule for the review and update of the Regional Water Management Plan (“RWMP”). The schedule provided for the RWMP update to be developed by July 2016 and a draft document to be presented to the Northern Nevada Water Planning Commission (“NNWPC”) at its July meeting. A draft plan was made available for the NNWPC’s review in December 2016.

The NNWPC has indicated a preference to review the final draft 2016 RWMP update over a 2-month timeframe. Staff proposed to the NNWPC that the 2-month period begin in January 2017, and last through March 1, 2017, the date of the NNWPC’s regular March meeting. The NNWPC approved the schedule shown below, which provides for the 2-month review period. Once the NNWPC has reviewed and approved the draft RWMP update, a recommendation to the WRWC will be made by resolution at a public hearing, and the public review process as provided by statute will begin.

Feb. 17, 2017  Publish 10-day notice of NNWPC public hearing, as required by statute (on or before February 17)
Mar. 1, 2017  NNWPC public hearing required by statute, and possible resolution to submit the Plan to the WRWC with a recommendation for adoption
Mar. 17, 2017  Submit attested copy of the Plan to the WRWC (on or before March 17)
Mar. 17, 2017  Deliver copy of the Plan to the Washoe County Clerk for 30-day public inspection period, and publish notice of availability, as required by statute
TBA , 2017  Hold afternoon / evening public workshop (not required by statute)
Apr. 8, 2017  Publish 10-day notice of WRWC public hearing, as required by statute (on or before April 8)
Apr. 19, 2017  WRWC public hearing required by statute, and possible adoption of the Plan, as amended
BACKGROUND
Section 50, Chapter 531, Statutes of Nevada 2007, the WRWC Act, requires that the RWMP be reviewed by the NNWPC on a schedule established by the WRWC, which must at least provide for a review within five years after adoption of the RWMP and at least every five years thereafter. After each review, the NNWPC shall submit to the WRWC any proposed amendment to the RWMP or report that there are no amendments.

RECOMMENDATION
Staff recommends that the WRWC approve the schedule approved by the NNWPC, shown above, concerning the RWMP update.
Western Regional Water Commission

STAFF REPORT

DATE: January 11, 2017
TO: Chairman and Members, Western Regional Water Commission ("WRWC")
FROM: Jim Smitherman, WRWC Water Resources Program Manager
SUBJECT: Discussion and possible direction to staff regarding agenda items and dates for future WRWC meetings.

SUMMARY
The WRWC holds regular meetings generally on the third Wednesday of the month prior to meetings of the Truckee Meadows Water Authority board. Historically, regular meetings have been cancelled if no agenda items are pending. Staff recommends the following schedule for 2017 meetings of the WRWC, with statutorily required and other possible items listed, subject to WRWC direction. Under the Governing Rules and Regulations adopted by the WRWC, additional meetings, if necessary, may be called by the Chairman.

Jan. 17, 2017 Election of officers
Mar. 17, 2017 Submit attested copy of the 2016 Regional Water Management Plan update to the WRWC (on or before March 17)
Apr. 19, 2017 WRWC public hearing and possible adoption of the Plan update
Review draft FY 17-18 budget
May 17, 2017 WRWC public hearing and possible adoption of the FY 17-18 budget
Jun. 21, 2017 Contract renewals prior to end of FY 16-17
Aug. 16, 2017 Receive cloud seeding program annual report and possible approval of contract for following year
Nov. 15, 2017 Review/approve annual audit and financial statements for FY 16-17.

RECOMMENDATION
Staff recommends that the WRWC approve the proposed 2017 meeting schedule shown above, subject to subsequent changes as directed by the WRWC or the Chairman as provided by the WRWC Governing Rules and Regulations.

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