

WESTERN REGIONAL WATER COMMISSION ("WRWC") AGENDA

Wednesday, July 18, 2018
8:30 a.m.

Sparks Council Chambers, Legislative Building
745 Fourth St., Sparks, Nevada

TRUSTEES

Vaughn Hartung, Chairman
Ron Smith, Vice Chair
Sandra Ainsworth, Secretary-
Treasurer

Donald Abbott
Kristopher Dahir
Naomi Duerr

Jeanne Herman
Neoma Jardon
Bob Lucey

NOTICE OF POSSIBLE QUORUM OF THE BOARD OF DIRECTORS OF THE TRUCKEE MEADOWS WATER AUTHORITY ("TMWA"), AND/OR A POSSIBLE QUORUM OF THE BOARD OF COUNTY COMMISSIONERS ("BCC") FOR WASHOE COUNTY

(See following Notes)

Notes: Because several of the WRWC Trustees are also members of the Board of Directors of TMWA and/or the BCC, it is possible that a quorum of the TMWA Board and/or a quorum of the BCC may be present. Such members will not deliberate or take action at this meeting as members of the TMWA Board or the BCC, but may take action exclusively in their capacity as WRWC Trustees.

1. Items on this agenda on which action may be taken are followed by the term "For Possible Action". Non-action items are followed by an asterisk (*).
2. Public comment is limited to three minutes per speaker and is allowed during the public comment periods, and before action is taken on any action item. Comments are to be directed to the Commission as a whole. Persons may not allocate unused time to other speakers. The public may sign-up to speak during the public comment period or on a specific agenda item by completing a Public Comment Information ("Request to Speak") card and submitting it to the clerk.
3. Items on this agenda may be taken out of order, combined with other agenda items for consideration, removed from the agenda, or delayed for discussion at any time. Arrive at the meeting at the posted time to hear item(s) of interest.
4. Supporting material provided to the Commission for items on the agenda is available to members of the public at the Western Regional Water Commission ("WRWC") offices, 1001 E 9th Street, Reno, NV, from Jim Smitherman, Water Resources Program Manager, (775) 954-4657, and on the WRWC website at <http://www.wrwc.us>
5. The Washoe County Commission Chambers are accessible to the disabled. We are pleased to make reasonable accommodations for persons who are disabled and wish to attend meetings. If you require special arrangements for the meeting, please call (775) 954-4657 no later than 24 hours prior to the meeting.
6. In accordance with NRS 241.020, this agenda has been posted at the following locations: Reno City Hall (1 East First Street), Sparks City Hall (431 Prater Way), Sun Valley GID (5000 Sun Valley Blvd.), TMWA (1355 Capital Blvd.), Washoe County Administration Building (1001 E. Ninth Street), South Valleys Library (15650A Wedge Parkway), the WRWC website at <http://www.wrwc.us>, and the State of Nevada website at <https://notice.nv.gov>

1. Roll Call and Determination of Presence of a Quorum. *
2. Pledge of Allegiance. *
3. Public Comment – limited to no more than three minutes per speaker. *
4. Approval of Agenda. **(For Possible Action)**
5. Approval of the Minutes of the June 20, 2018, meeting. **(For Possible Action)**

6. Report on the functions, duties, and responsibilities of the WRWC; discussion and possible direction to the Northern Nevada Water Planning Commission (“NNWPC”) to consider and make recommendations to the WRWC regarding possible changes to or dissolution of the WRWC, including specifically, but not limited to, a possible request to the Nevada Legislature to change the WRWC into a regional storm water planning and management agency; and, possible direction to staff – Jim Smitherman. **(For Possible Action)**
7. Discussion and possible direction to staff regarding agenda items and dates for future WRWC meetings – Jim Smitherman. **(For Possible Action)**
8. Commission Comments *
9. Staff Comments *
10. Public comment – limited to no more than three minutes per speaker *
11. Adjournment. **(For Possible Action)**

**WESTERN REGIONAL WATER COMMISSION
BOARD OF TRUSTEES
DRAFT MINUTES**

Wednesday, June 20, 2018

The regular meeting of the Western Regional Water Commission (“WRWC”) Board of Trustees was held on Wednesday, June 20, 2018, at Sparks Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada.

1. Roll Call and Determination of Presence of a Quorum

Chair Hartung called the meeting to order at 9:00 a.m. There was a quorum present.

Commissioners Present:

Vaughn Hartung
Ron Smith
Sandra Ainsworth
Donald Abbott

Kristopher Dahir
Naomi Duerr (*present at 9:02*)
Jeanne Herman
Bob Lucey

Appointed by:

Washoe County
Truckee Meadows Water Authority (“TMWA”) (Sparks)
Sun Valley General Improvement District (“SVGID”)
Truckee Meadows Water Reclamation Facility
 (“TMWRF”)
City of Sparks
City of Reno
TMWA (Washoe County)
TMWA (South Truckee Meadows General Improvement
District [“STMGID”] Successor)

Commissioners Absent:

Neoma Jardon

Appointed by:

TMWA (Reno)

2. Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Abbott.

3. Public Comment

None

4. Approval of Agenda (For Possible Action)

COMMISSIONER SMITH MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER HERMAN. THE MOTION CARRIED UNANIMOUSLY WITH SEVEN (7) COMMISSIONERS PRESENT.

5. Approval of the Minutes of the May 23, 2018 Meeting (For Possible Action)

(Commissioner Duerr present at 9:02 a.m.)

Commissioner Abbott noted an error under the roll call item. Commissioner Abbott should be listed as the representative for TMWRF and Commissioner Dahir should be listed as the City of Sparks representative.

COMMISSIONER ABBOTT MADE A MOTION TO APPROVE THE MAY 23, 2018 MINUTES AS AMENDED, SECONDED BY COMMISSIONER DUERR. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) COMMISSIONERS PRESENT.

6. Discussion and possible approval of a Seventh Amendment to the Interlocal Agreement (“ILA”) with the City of Reno, in an amount not to exceed \$262,500 from the Regional Water Management Fund (“RWMF”), to support the Truckee Meadows Storm Water Quality Management Program for fiscal year 2018 - 2019; and, if approved, authorize the Chairman to execute a Seventh Amendment for that purpose - Chris Wessel, WRWC Water Management Planner. (For Possible Action)

Chris Wessel, WRWC Water Management Planner, provided a brief summary of the staff report. The WRWC began providing ongoing funding for this program in 2011, in an annual amount of \$262,500 from the RWMF.

Theresa Jones, City of Reno Storm Water Permit Coordinating Committee (“SWPCC”) Coordinator, reviewed various elements of the program and how the funding will be allocated. The SWPCC implements the storm water quality monitoring program to meet current requirements of the National Pollutant Discharge Elimination System (“NPDES”) Storm Water MS4 permit. Ms. Jones discussed the responsibilities of the Co-Permittees included in the ILA as well as the powers and duties of the SWPCC. The program’s budget report includes a summary of each agency’s expenditures.

Ms. Jones confirmed for Commissioner Duerr that the SWPCC Coordinator was defined in the initial ILA with the City of Reno being the administrator of the program. The position of Chair for the SWPCC does rotate each year.

COMMISSIONER DAHIR MADE A MOTION TO APPROVE A SEVENTH AMENDMENT TO THE ILA WITH THE CITY OF RENO, IN AN AMOUNT NOT TO EXCEED \$262,500, TO SUPPORT THE TRUCKEE MEADOWS STORM WATER QUALITY MANAGEMENT PROGRAM FOR FISCAL YEAR 2018 – 2019, AND AUTHORIZE THE CHAIRMAN TO EXECUTE THE SEVENTH AMENDMENT FOR THAT PURPOSE, SECONDED BY COMMISSIONER HERMAN. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) COMMISSIONERS PRESENT.

7. Discussion and possible approval of a Fourth Amendment to the ILA with the Truckee Meadows Water Authority (“TMWA”), in an amount not to exceed \$100,000 from the RWMF, to continue the Water Usage Review Program for fiscal year 2018 - 2019; and, if approved, authorize the Chairman to execute a Fourth Amendment for that purpose - Jim Smitherman, WRWC Water Resources Program Manager; and Laine Christman, TMWA. (For Possible Action)

(This item was heard before Item 6.)

Mr. Wessel provided a brief summary of the staff report and introduced Laine Christman with TMWA.

Mr. Christman presented an overview of the Water Usage Review Program. TMWA’s Water Usage Review Program conducted 1,910 water usage reviews in 2017. The budget proposal indicates the total estimated costs for fiscal year 2019 to be \$228,336. TMWA is requesting

\$100,000 of the funding from the WRWC. The scope of work includes the following goals and actions: Leak detection of customers' water services; Aid customers in understanding water usage patterns on their premises; and, Educate customers on efficient water use including property-specific recommendations.

Chair Hartung expressed the desire to have this type of program service available to non-TMWA customers.

Mr. Christman discussed the need to have access to past water bills to research the history of water use.

Mr. Wessel explained that they have extended the opportunity to use this program to other agencies including Sun Valley and Utilities Inc.

COMMISSIONER DUERR MADE A MOTION TO APPROVE A FOURTH AMENDMENT TO THE ILA WITH TMWA, IN AN AMOUNT NOT TO EXCEED \$100,000 FROM THE RWMF, TO CONTINUE THE WATER USAGE REVIEW PROGRAM FOR FISCAL YEAR 2018 – 2019, AND AUTHORIZE THE CHAIRMAN TO EXECUTE THE FOURTH AMENDMENT FOR THAT PURPOSE, SECONDED BY COMMISSIONER HERMAN. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) COMMISSIONERS PRESENT.

8. Discussion and possible direction to staff regarding agenda items and dates for future WRWC meetings – Jim Smitherman. (For Possible Action)

Future agenda items will include: Storm water GIS mapping project update; and, Analysis and recommendation from the Northern Nevada Water Planning Commission (“NNWPC”) on whether or not the water resources are in balance with the consensus population forecast.

Commissioner Dahir suggested including a report with information on dams in the region, and Commissioner Duerr agreed that the WRWC should hear a presentation on regional dam issues at some point in the future.

Chair Hartung stated that the WRWC is a creature of statute, and that some Commissioners have expressed a desire to change WRWC. He requested staff to bring back an agenda item so the WRWC Board can potentially give direction to the NNWPC to explore the possibility of asking the legislature to change the WRWC into a regional storm water planning management agency that would look at storm water throughout the region. The new agency would map regional storm water flows and conveyances, potentially determine how and where storm water utilities should be planned, and how they would be funded and ultimately built. This new agency could also plan, oversee and maintain all storm water utilities, including those now existing, through a separate enterprise fund, or possibly a bonding mechanism, and could possibly be administered through an existing regional entity such as the Truckee River Flood Management Agency, the Truckee Meadows Regional Planning Agency, or the Storm Water Permit Coordinating Committee. The key would be enterprise funding with no commingling of those funds with oversight agency funds, except to pay for administrative and legal expenses, and staff time. He also requested that the agenda item include information on all the current functions of the WRWC, so that the NNWPC can provide advice to the WRWC as to which tasks may no longer be needed and which agency (or agencies) might assume the remaining tasks.

John Rhodes, WRWC legal counsel, discussed Chair Hartung's use of the term "enterprise fund" with him, and clarified that the Chair intended to refer to funding generated by user fees such as the current 1.5% regional water management fee imposed by the WRWC on all regional municipal water service customers, through authority granted by the legislature in the WRWC Act. Mr. Rhodes stated that he will draft as broad an agenda item as possible, in order to allow the WRWC Board to freely discuss and give direction to staff and the NNWPC on any and all possible changes to the WRWC (including deletion or reassignment of any current statutory duties or functions, addition of new duties or functions, and potential dissolution of the WRWC).

Mr. Smitherman will poll WRWC members to schedule a meeting for July. If the selected meeting date falls on the same day as the City of Reno City Council meeting, he will look into the possibility of an early start time for the meeting.

CHAIR HARTUNG MADE A MOTION TO HAVE STAFF FOLLOW UP ON THE DIRECTION GIVEN, SECONDED BY COMMISSIONER LUCEY. THE MOTION CARRIED UNANIMOUSLY WITH EIGHT (8) COMMISSIONERS PRESENT.

9. Commission Comments

None

10. Staff Comments

None

11. Public Comment

None

12. Adjournment (For Possible Action)

The meeting was adjourned at 9:40 a.m.

Respectfully submitted by,
Christine Birmingham, Recording Secretary

Approved by Commission in session on _____ 2018.

Chair Vaughn Hartung

Western Regional Water Commission

STAFF REPORT

DATE: July 12, 2018

TO: Chairman and Members, Western Regional Water Commission ("WRWC")

FROM: Jim Smitherman, Water Resources Program Manager

SUBJECT: Report on the functions, duties, and responsibilities of the WRWC; discussion and possible direction to the Northern Nevada Water Planning Commission ("NNWPC") to consider and make recommendations to the WRWC regarding possible changes to or dissolution of the WRWC, including specifically, but not limited to, a possible request to the Nevada Legislature to change the WRWC into a regional storm water planning and management agency; and, possible direction to staff.

SUMMARY

On June 20, 2018, the WRWC Board directed staff to prepare an agenda item providing for discussion and possible direction to the NNWPC to consider and make recommendations to the WRWC regarding possible changes to or dissolution of the WRWC, including specifically, but not limited to, a possible request to the Nevada Legislature to change the WRWC into a regional storm water planning and management agency. The Board also directed staff to include in the agenda item a report on the WRWC's functions, duties, and responsibilities.

BACKGROUND

Brief history of legislatively mandated regional water planning in Washoe County

Since 1983, the Nevada Legislature has directed, through a series of legislative enactments, the nature, scope and extent of regional water planning required by local government in the Truckee Meadows and southern Washoe County.

In 1983, the Nevada Legislature established the Regional Water Planning and Advisory Board ("RWPAB") of Washoe County. The enabling legislation's general mandate to the RWPAB was to develop a regional plan for present and future uses of water resources in the region, recognizing local governments' land use plans and coordinating the needs of incorporated areas with unincorporated areas. The RWPAB was also directed to identify "potential supplies of water" for the region. The Regional Water Resources Plan ("RWRP") was accepted by the RWPAB in March 1990 as a starting point for further planning efforts.

In 1988, the Legislature enacted NRS 278.026 - 029, amended in 1991, which mandated the development of a comprehensive land use plan for the region. The Truckee Meadows Regional Planning Governing Board ("RPGGB"), established by this legislation, used an impartial fact finder to develop a coordinated approach to deal with providing wastewater and water services

for the region. The fact finder, Kato & Warren Inc., completed its report in 1990 and recommended that a unified and coordinated approach, directed by one agency, be used to develop a plan to address wastewater treatment; water supply, flood control and storm water drainage; and Truckee River water quality.

From this recommendation, Washoe County funded the Regional Water Supply and Quality Study (“RWSQS”), which was completed in 1993 and presented to the Washoe County Board of Commissioners (“BCC”).

In 1995, Washoe County, the City of Reno (“Reno”) and the City of Sparks (“Sparks”) worked with the Legislature to develop new legislation to further address regional water issues and required regional water resource planning. The resulting legislation, NRS 540A.010 - 240, provided the basis and direction for the Regional Water Planning Commission (“RWPC”) and the Washoe County Comprehensive Regional Water Management Plan.

The RWPC developed, approved and recommended the *1995–2015 Washoe County Comprehensive Regional Water Management Plan* (the “Plan”) to the BCC in November 1996. The BCC adopted the Plan in January 1997 and it was found in conformance with the Truckee Meadows Regional Plan the following month. Later that month, the Plan was approved by Reno and Sparks, and accepted by the Nevada Legislature in June 1997. NRS 540A required that the RWPC review the initial Plan within five years of its adoption, and every three years thereafter. The *2004–2025 Washoe County Comprehensive Regional Water Management Plan* was prepared as a result of the RWPC’s five-year review, adopted in January 2005 and amended in 2006 and 2009.

In June 2007, the Legislature approved Senate Bill 487, a Special Act authorizing the creation of the WRWC and the NNWPC” Chapter 531, Statutes of Nevada 2007, the Western Regional Water Commission Act (the “Act”) repealed the sections of Chapter 540A, NRS, concerning the RWPC, but provided that “the provisions of the comprehensive plan developed and revised pursuant to the former provisions of NRS 540A.130 before April 1, 2008, remain in effect” until the WRWC adopts the initial comprehensive plan required by the Act, i.e., the *Comprehensive [Regional Water Management] Plan* (the “RWMP”).

DISCUSSION

Functions, Duties and Responsibilities of the WRWC

The functions, duties and responsibilities of the WRWC conferred and mandated by the Act are summarized below and attached for reference as they appear in the Act. Among the WRWC’s duties, the most complex involves the review and adoption of the RWMP, upon recommendation of the NNWPC. The subjects required to be covered in the RWMP are summarized below. The Act contains three sections, comprising four pages, which detail the required contents of the RWMP, as follows:

- Water quality of surface water and groundwater, and protection from pollution;
- Wastewater treatment plants, quantity, quality and reuse of discharge, service areas and interceptors;

- Water supply of surface water and groundwater, and facilities for treatment, storage and conveyance of surface and groundwater;
- Control of floods and drainage of storm water, including facilities;
- Cost and financing;
- Goals and policy recommendations to deal with problems affecting the planning area as a whole and relating to municipal and industrial water supply, water quality, sanitary sewerage, sewage treatment, storm water drainage, and flood control; and,
- Evaluation and recommendations regarding the consolidation of public [retail potable water] purveyors.

Additionally, the RWMP is required to be consistent with and carry out or support the carrying out of all aspects of the Truckee River Operating Agreement (“TROA”).

Of the subjects summarized above, two can be considered completed: consolidation of public purveyors and the implementation of TROA. The remaining topics involve ongoing and evolving planning issues. The NNWPC obtains and compiles planning information relating to those issues from contracts for consulting services, Interlocal Agreements between the WRWC and local government agencies to fund the implementation of various provisions of the RWMP, and directly from staff efforts and various local entities as described below.

Water resources and supply planning functions are provided by the Truckee Meadows Water Authority (“TMWA”) for its customers and resource base, and are included in the RWMP. Information from smaller public and private purveyors, and regarding domestic wells is compiled by NNWPC staff for inclusion in the RWMP. Additionally, the WRWC has voluntarily assumed the duty of reviewing the draft Consensus Population Forecast at the request of the Truckee Meadows Regional Planning Agency, and as provided in the Truckee Meadows Regional Planning Governing Board’s Regulations on Procedure, to ensure that the estimated future regional population can be supported by the water resources identified in the RWMP.

Information regarding wastewater and effluent planning is provided by Reno, Sparks and Washoe County for their respective service areas and facilities. Coordination among the owners of TMWRF is handled by a Joint Coordinating Committee created by interlocal cooperative agreement. Otherwise, coordination among the wastewater service providers occurs informally among department directors and/or staff as needed. At the present time, regional effluent management planning among the local governments is being facilitated by NNWPC staff in collaboration with a Regional Effluent Management Team comprised of staff members from Reno, Sparks, Washoe County, and TMWA, and through Interlocal Agreements between the those entities and the University of Nevada, Reno (“UNR”), and Interlocal Agreements between the WRWC and UNR.

The Truckee River Flood Management Authority (“TRFMA”) provides information on aspects of flood control planning for the Truckee River. Flood control planning duties for tributaries and basins not tributary to the Truckee River are handled by local government agencies, from which the NNWPC receives planning information for inclusion in the RWMP.

Similarly, storm water drainage planning is done by the local government agencies for their respective jurisdictions, and coordinated with the TRFMA where necessary. Regional storm

water quality management planning is provided by the Storm Water Permit Coordinating Committee (the "SWPCC") pursuant to an interlocal cooperative agreement, and facilitated by Reno staff. Drainage and water quality aspects of storm water management planning are received by the NNWPC from the SWPCC for inclusion in the RWMP.

Planning and Implementation Activities

Section 35 of the Act authorizes a customer fee to be collected by each public purveyor within the planning area to fund the planning and administration required by the Act, and the implementation of the RWMP. The 1.5% fee on the amounts otherwise billed to customers generates revenues of approximately \$1.5 million per year for the Regional Water Management Fund ("RWMF"). Over the past 10 years, approximately two-thirds of the RWMF has been spent on implementation of the RWMP, as indicated by budget category and approximate total amounts summarized below.

Water resources activities: \$4.77 million, including the evaluation of public purveyor consolidation (\$1.69 million) and the acquisition of water rights to partially satisfy the 6700 acre-foot return flow requirement imposed by TROA on Reno, Sparks, and Washoe County (\$2.6 million).

Water conservation projects: \$1.82 million, including cloud seeding (\$933,000) and TMWA's water usage review program (\$669,900).

Wastewater and reclaimed water projects: \$2 million. Emphasis has shifted over time from the review of the Truckee River total daily maximum loads for nutrients ("TMDLs") (\$1.13 million) toward effluent management projects, including advanced water treatment technology (\$288,600 to date), and regional effluent management planning and indirect potable reuse planning (\$100,000 to date).

Storm water projects: \$2 million, almost exclusively for the regional National Pollutant Discharge Elimination System ("NPDES") storm water permit program (\$1.91 million), watershed management planning (\$58,000 to date) and GIS mapping (\$20,000 to date).

Flood control projects: \$141,500.

RWMP development and revision: \$446,000, in addition to extensive staff time required for development and adoption in 2011 and revision and updating in 2016.

RECOMMENDATION

Staff recommends that the WRWC provide appropriate direction to the NNWPC to consider and make recommendations to the WRWC regarding possible changes to or dissolution of the WRWC, including specifically, but not limited to, a possible request to the Nevada Legislature to change the WRWC into a regional storm water planning and management agency; and provide appropriate direction to staff, as desired.

Attachment

Western Regional Water Commission Functions / Powers, Duties and Responsibilities

- a. Functions / Powers – The WRWC may:
- exercise powers of any of its member entities, as authorized by a cooperative agreement (Sec. 24);
 - do all things necessary to accomplish the purposes of the Act;
 - Sue and be sued;
 - Enter into agreements with local governments and any public purveyor;
 - Prepare, adopt, update and oversee implementation of the Plan, upon recommendation of the NNWPC;
 - Plan for the implementation of a mechanism for
 - i. Scheduling delivery of water held by public purveyors, and
 - ii. Maximizing conjunctive use by public purveyors;
 - Prepare, adopt, and update a water conservation plan for municipal and industrial (“M&I”) water uses;
 - Make recommendations for water conservation agreements among local governments and water purveyors;
 - Study and recommend water conservation ordinances to local government governing bodies;
 - Contract with public purveyors or any public entity for services;
 - Employ or contract with professional or specialized personnel;
 - Seek, apply for and receive contributions, gifts, grants;
 - Adopt rules and regulations for conducting its meetings and duties;
 - Participate with federal and state agencies, and other entities , concerning water supply;
 - Perform other functions conferred by the Act (Sec. 30);

 - Develop a plan for the establishment of service territories of public purveyors (Sec. 31); Exercise all rights and powers necessary or incidental to or implied from the specific powers granted by the Act (Sec. 32);

 - Upon recommendation of the NNWPC
 - i. Adopt and revise the Plan;
 - ii. Make recommendations about conserving water consistent with other plans required by law;
 - iii. Make recommendations about collecting and treating sewage to protect and conserve water supplies;
 - iv. Provide information to the public about present or potential uses of water;
 - v. Make recommendations about management or use of water to
 - 1. Reno, Sparks, County Boards and Planning Commissions;
 - 2. Regional Planning Governing Board and Regional Planning Commission;
 - 3. State Engineer;

4. Federal Government;
5. Other entities deemed appropriate (Sec. 34); and,

- Impose a fee not to exceed 1.5 percent otherwise billed, to be collected by public purveyors from customers (Sec. 35).

b. Duties and Responsibilities

- The WRWC must be directed and governed by a nine-member Board of Trustees appointed as follows:
 - i. One from the Reno City Council;
 - ii. One from the Sparks City Council;
 - iii. One from the Washoe County Board of Commissioners;
 - iv. One representing TMWRF or its successor;
 - v. One from STMGID or its successor (now TMWA);
 - vi. One from SVGID or its successor;
 - vii. Three from the TMWA Board, one each from the Reno City Council, Sparks City Council and Washoe County Board, which must be different than those in i, ii and iii, above (Sec. 25).
- The WRWC shall elect one member as Chair, one as Vice Chair, and shall elect a Secretary and Treasurer, which may be members and may be the same person. Terms expire December 31 each year;
- The Secretary shall keep audio recordings and various records;
- The Treasurer shall keep permanent, strict and accurate accounts of money received and dispersed (Sec. 27).
- The WRWC shall meet regularly at a designated time and place and provide for special meetings;
- A majority of the members is a quorum at any meeting, except as provided otherwise in the Act, and motions and resolutions must be approved by at least a majority of the members present (Sec. 28).
- The duties of the WRWC before taking action on the Plan:
 - i. An attested copy of the Plan or Amendment must be submitted by the NNWPC,
 - ii. The WRWC shall convene a public hearing,
 - iii. 30 days before the hearing the Plan or Amendment must be placed at the County Clerk for public inspection
 - iv. Notice of the hearing must be published 10 days prior in a newspaper of general circulation, and must be a display ad at least 3X5 inches in size (Sec. 46).
- The duties of the WRWC regarding changes/additions to the Plan:
 - i. The WRWC must not change the Plan or Amendment except by submitting proposed changes in writing to the NNWPC;

- ii. The NNWPC may agree or disagree, but must respond in writing within 40 days;
 - iii. If there is no resolution, the NNWPC shall revise the Plan or Amendment and include the change proposed by the WRWC (Sec. 47)
- The Plan must be reviewed by the NNWPC on a schedule established by the WRWC, at least every five years (Sec. 50).
- Except to meet an emergency, no facility intended to provide a service relating to a subject of the Plan may be constructed, if the facility is of such a kind or size as to affect the working of the Plan as distinct from providing normal service to customers, unless it is included in the Plan or has been reviewed by the NNWPC for conformance with the Plan, recommended to, and approved by the WRWC;
- The WRWC shall consider the recommendation of the NNWPC and approve or disapprove the proposal as conforming to the Plan. Any disapproval must be accompanied by recommended actions to be taken to make the proposal conform to the Plan;
- The NNWPC and the WRWC shall limit their review to the substance and content of the Plan and shall not consider the merits or deficiencies of a proposal in a manner other than is necessary to enable them to make a determination concerning conformance with the Plan;
- The WRWC shall provide, by resolution after holding a hearing, for the NNWPC or its staff to make final decisions concerning the conformance of classes of proposed facilities to the Plan. A resolution adopted pursuant to this section must provide an opportunity for the applicant or a protestant to appeal from a decision of the NNWPC or its staff to the WRWC (Sec. 51).
- In addition to the responsibilities set forth in the Act, The RPGB has identified the WRWC as the entity to (voluntarily) determine the population that can be supported by the water resources identified in the RWMP, compare it with Consensus Forecast every 2 years and determine whether identified water resources are adequate (RPGB Regulations on Procedure).
- On June 8, 2009, the Nevada Governor designated the WRWC as the local entity responsible for Clean Water Act, Section 208 water planning activities for Washoe County, excluding the Lake Tahoe Basin and Pyramid Lake Paiute Reservation.

JS:jp