

**WESTERN REGIONAL WATER COMMISSION
DRAFT MINUTES**

Wednesday, October 21, 2020

The Western Regional Water Commission (“WRWC”) Board of Trustees held a regular meeting on Wednesday, October 21, 2020, via Teleconference, and conducted the following business.

1. Roll Call and Determination of Presence of a Quorum

Chair Hartung called the meeting to order at 8:31 a.m. There was a quorum present.

<u>Commissioners Present:</u>	<u>Appointed by:</u>
Sandra Ainsworth (<i>present at 8:36</i>)	Sun Valley General Improvement District (“SVGID”)
Jenny Brekhus (<i>present at 9:05</i>)	Truckee Meadows Water Authority (“TMWA”) (Reno)
Kristopher Dahir	City of Sparks
Naomi Duerr	City of Reno
Vaughn Hartung	Washoe County
Jeanne Herman (<i>by phone</i>)	TMWA (Washoe County)
Bob Lucey	TMWA (STMGID Successor)
Bonnie Weber	Truckee Meadows Water Reclamation Facility (“TMWRF”)

<u>Commissioners Absent:</u>	<u>Appointed by:</u>
Paul Anderson	TMWA (Sparks)

2. Public Comment

None

3. Approval of Agenda (For Possible Action)

COMMISSIONER DUERR MADE A MOTION TO APPROVE THE AGENDA, SECONDED BY COMMISSIONER DAHIR. THE MOTION CARRIED WITH SIX (6) IN FAVOR AND ONE (1) ABSTENTION BY COMMISSIONER HERMAN.

4. Approval of the Minutes for the WRWC meeting of July 15, 2020 (For Possible Action)

COMMISSIONER DUERR MADE A MOTION TO APPROVE THE MEETING MINUTES, SECONDED BY COMMISSIONER LUCEY. THE MOTION CARRIED WITH SEVEN (7) IN FAVOR AND ONE (1) ABSTENTION BY COMMISSIONER HERMAN.

5. Discussion and possible approval of the fiscal year 2019 - 2020 WRWC financial statements and audit opinion, and possible direction to staff – Ben Hutchins, Director, Finance & Customer Service Division, Washoe County Community Services Department, and Zeth Macy, Schettler Macy & Associates, LLC. (For Possible Action)

The staff report included the WRWC's financial statements for the year ended June 30, 2020, and the auditor's opinion. Mr. Macy provided a brief discussion of the financial statements and audit report. It is the auditor's opinion that the financial statements present fairly, in all material respects, the financial position of the WRWC as of June 30, 2020, and the changes in its

financial position and budgetary comparison for the year ended June 30, 2020, in conformity with accounting principles generally accepted in the United States of America.

COMMISSIONER DAHIR MADE A MOTION TO APPROVE THE WRWC FINANCIAL STATEMENTS AND AUDIT OPINION FROM SCHETTLER MACY & ASSOCIATES, LLC FOR FISCAL YEAR 2019 - 2020, AND DIRECT STAFF TO FILE THE SAME AS A PUBLIC RECORD, AS REQUIRED BY LAW, SECONDED BY COMMISSIONER DUERR. THE MOTION CARRIED WITH SEVEN (7) IN FAVOR AND ONE (1) ABSTENTION BY COMMISSIONER HERMAN.

6. Discussion and possible designation of Schettler Macy & Associates, LLC as the external auditors for the fiscal year 2020 - 2021 WRWC financial statement audit; and, if approved, authorize the Chair to execute the related Engagement Letter, and direct staff to file the required documents with the State of Nevada – Ben Hutchins. (For Possible Action)

The staff report included a recommendation to designate Schettler Macy & Associates, LLC, as the auditors for fiscal year 2020 - 2021, approve the related Engagement Letter, and direct staff to report this designation to the State of Nevada by the March 30, 2021 deadline.

COMMISSIONER WEBER MADE A MOTION TO DESIGNATE SCHETTLER MACY & ASSOCIATES, LLC AS THE WRWC'S EXTERNAL AUDITORS FOR THE FISCAL YEAR ENDING JUNE 30, 2021, AUTHORIZE THE CHAIRMAN TO EXECUTE THE RELATED ENGAGEMENT LETTER, AND DIRECT STAFF TO REPORT THE DESIGNATION TO THE STATE OF NEVADA BY THE STATUTORY DEADLINE, SECONDED BY COMMISSIONER LUCEY. THE MOTION CARRIED WITH SEVEN (7) IN FAVOR AND ONE (1) ABSTENTION BY COMMISSIONER HERMAN.

7. Discussion and possible approval by the WRWC concerning a draft letter of commitment to the National Science Foundation (NSF) for membership in the Center for Water Sustainability, Health, Equity, and Resilience, proposed by the University of Nevada Reno (UNR) for NSF grant funding, and, if approved, authorize the Chair to execute the letter of commitment - Krishna Pagilla, PhD Director, Nevada Water Innovation Institute. (For Possible Action)

A draft letter of commitment was included with the staff report which described possible areas of research and other details of the commitment. Dr. Pagilla described the Center and what membership would mean to the WRWC. Staff recommended that the WRWC approve the NNWPC's recommendation regarding the draft letter of commitment to the NSF.

COMMISSIONER DUERR MADE A MOTION TO APPROVE THE DRAFT LETTER OF COMMITMENT TO THE NATIONAL SCIENCE FOUNDATION AND AUTHORIZE THE CHAIR TO EXECUTE THE LETTER OF COMMITMENT, SECONDED BY CHAIR HARTUNG. THE MOTION CARRIED WITH SEVEN (7) IN FAVOR AND ONE (1) ABSTENTION BY COMMISSIONER HERMAN.

8. Presentation and discussion regarding 2020 Integrated Source Water and 319(h) Watershed Protection Plan for Public Water Systems and the Truckee River in the

Truckee Meadows, and possible direction to staff - Chris Wessel, Interim WRWC Water Resources Program Manager. (For Possible Action)

Kim Rigdon and Birgit Widegren from NDEP and Lynn Zonge and Jill Sutherland from RCI presented the key components of the plan, including the source water protection areas, project profiles, and watershed descriptions. The plan is available via an online viewer link managed under the Truckee Meadows Regional Planning Agency.

COMMISSIONER BREKHUS MADE A MOTION TO ACCEPT THE REPORT, SECONDED BY COMMISSIONER WEBER. THE MOTION CARRIED WITH EIGHT (8) IN FAVOR.

9. Update on Water Resources Program Manager position and possible direction to staff – Chris Wessel.

Washoe County has conducted an open competitive recruitment for the WRWC’s Water Resources Program Manager position during the month of September. Qualified candidates have been invited to take a Management Analysis Exam in mid-October, after which, candidates will be scheduled for interviews during the latter part of October. A final list of qualified candidates, who have been interviewed and approved for hire by Washoe County, will be presented to the WRWC at a meeting scheduled for November 18, 2020. The WRWC will be afforded the opportunity to interview and select from among the candidates and indicate to the County which candidate is the WRWC’s choice.

10. Discussion and possible direction to staff regarding agenda items and dates for future WRWC meetings – Chris Wessel. (For Possible Action)

The WRWC will meet again on November 18, 2020.

11. Commission Comments

None

12. Staff Comments

Mr. Wessel acknowledged awards given to Vaughn Hartung and Lydia Peri by the Water Environment Federation. He also made remarks to honor the memory of former commissioner Ron Smith.

13. Public Comment

None

14. Adjournment (For Possible Action)

The meeting was adjourned at 9:37 a.m.

Respectfully submitted by,
Christine Birmingham, Recording Secretary

Approved by Commission in session on _____ 2020.

Chair Vaughn Hartung

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